**<Month Day, Year>**

MEMORANDUM FOR RECORD

SUBJECT: Appointment of Cybersecurity Risk Assessor

REFERENCES: (a) Department of Defense Instruction 8510.01, “Risk Management Framework for DoD Information Technology,” dated July 19, 2022

(b) Department of Defense Joint Special Access Program Implementation Guide, dated April 11, 2016; integrated October 8, 2018

(c) Department of Defense Data Strategy, dated September 30, 2020

(d) NIST SP 800-30, Guide for Conducting Risk Assessments, September 2012

(e) NIST SP 800-160v1r1, Engineering Trustworthy Secure Systems, November 2022

(f) Department of Defense Instruction 8140.03, “Cyberspace Workforce Qualification and Management Program,” dated February 15, 2023

I hereby appoint **<Name>** as the CRA for **<Provide details>**. Pursuant to this appointment, the CRA must meet the following requirements:

1. In accordance with reference (a), maintain proper cyberspace workforce qualification reference (f).
2. Demonstrate the ability to provide risk-based security assessments to support the Authorizing Official’s (AO) authorization determinations.
3. Advise the AO, the Program Manager and Information Owner on the requirement to protect all information in accordance with the provisions of the Federal Information Security Modernization Act and any applicable associated federal policies, directives, regulations, standards, and guidance.
4. Use the NIST SP 800-30 Guide for Conducting Risk Assessments, reference (d), and Federal, DoD, and Chief Digital Artificial Intelligence Office directive requirements, as applicable, to assess and monitor cybersecurity risk on a continuous basis.
5. As AO, I maintain the authority to revoke this appointment based on lack of due diligence, non-compliance, and/or any other security-related infractions.

Daniel C. Holtzman, SL, CES

Authorizing Official